



# Bloxham School

## JOB DESCRIPTION AND PERSON SPECIFICATION

### ***RACKETS COACH***

<b>Department:</b>	Sports Coaching
<b>Reports to:</b>	Director of Sport
<b>Responsible to:</b>	Director of Co-Curriculum
<b>Line Management responsibility:</b>	No

### **JOB DESCRIPTION**

#### **Summary of the Role:**

Deliver high-quality coaching sessions for boys and girls aged 11 to 18, promoting skill development, teamwork, and a love for sport. Work closely with students of varying abilities, contributing to the co-curricular programme, and fostering a culture of participation and excellence in sports.

#### **Departmental Overview:**

The Sports Coaching Department at Bloxham School is dedicated to enhancing students' physical fitness, athletic skills, and overall well-being. Our purpose is to provide expert coaching across a variety of sports, fostering teamwork, discipline, and a lifelong passion for physical activity. Through tailored training programs, competitive opportunities, and personal mentorship, students are encouraged to achieve their personal best and develop a strong sense of sportsmanship. The department aims to cultivate not only athletic excellence but also the values of perseverance, leadership, and healthy living.

#### **Main Duties and Responsibilities:**

- Plan and deliver engaging and effective tennis, squash and badminton coaching sessions for students aged 11–18, catering to a range of skill levels.
- Provide individualised feedback and guidance to help students improve their technique, fitness, and understanding of the games.
- Organise and oversee participation in inter-school matches, tournaments, and internal competitions.
- Prepare students for competitive play, including strategy and mental preparation.
- Promote the development of fundamental skills, sportsmanship, and teamwork in line with the school's values.

- Identify and nurture talent, providing opportunities for advanced coaching or external club participation as appropriate.
- Ensure tennis, squash and badminton facilities are well-maintained and equipment is in good condition.
- Support the organisation and set-up of training sessions and competitions.
- Work closely with the Director of Sport and other coaching staff to integrate tennis, squash and badminton into the wider sports curriculum and co-curricular activities.
- Contribute to the planning and delivery of sports-related events, open days, and taster sessions.

#### **Other Duties and Responsibilities:**

- Wear uniform as required.
- Adherence to the General Data Protection Regulations.
- Promoting and safeguarding the welfare of children and young persons for whom the post holder is responsible, or with whom they come into contact.
- Adhere to and ensure compliance with the School's Child Protection Policy at all times.
- Report any concerns to the School's Designated Safeguarding Lead.
- Comply with all health and safety provisions and systems provided by the school to practically prevent risk to the health, safety and welfare of all.
- Undertake such other comparable duties as reasonably required from time to time.

#### **CHILD PROTECTION**

Safeguarding and the promotion of our students' welfare, safety, physical and mental health by fostering an honest, open, caring and supportive climate is of paramount importance at Bloxham School. All staff are expected to share in this commitment and to ensure that they are familiar with all policies and procedures related to child protection and security.

#### **CONFIDENTIALITY AND DATA PROTECTION**

A strict code of confidentiality must be maintained at all times to protect the pupils and their families, other staff and the general business of Bloxham School. In line with General Data Protection Regulations (GDPR), information and other personal data may not be disclosed to third parties.

#### **CYBERSECURITY**

All employees are required to uphold the school's commitment to cybersecurity. This includes adhering to established security protocols, recognising and reporting potential threats, and

participating in mandatory cybersecurity training sessions. Employees must practice safe online behaviours, ensure the protection of sensitive information, and actively contribute to the prevention of cyber incidents. Your participation is crucial in upholding our collective responsibility to protect not only the school's information assets but also the privacy and security of our community and ensure a safer cyber space for everyone involved.

**PERSON SPECIFICATION**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Educated to 'A' Level or equivalent</li> <li>• Relevant coaching qualifications in tennis, squash and/or badminton (e.g., England Squash Level 2, Badminton England Level 2 or higher)</li> </ul>	<ul style="list-style-type: none"> <li>• First Aid certificate (or willingness to obtain one).</li> </ul>
<b>Knowledge and Experience</b>	<ul style="list-style-type: none"> <li>• Proven experience coaching tennis, squash and/or badminton to young people, ideally in a school or club setting</li> </ul>	<ul style="list-style-type: none"> <li>• Sports playing experience to a high level at University, or representative level outside University</li> <li>• A thorough, up-to-date knowledge and understanding of sports teaching, coaching, officiating or playing</li> <li>• Experience working in a boarding school environment</li> <li>• Knowledge of strength and conditioning principles relevant to squash and badminton.</li> <li>• Experience organising tournaments or competitions</li> </ul>
<b>Skills and Abilities</b>	<ul style="list-style-type: none"> <li>• Excellent coaching and organisational skills</li> <li>• Strong interpersonal skills with the ability to inspire and motivate young people</li> <li>• Ability to manage groups of students effectively, maintaining</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	engagement and discipline	
<b>Personal Qualities, Attitude and Behaviours</b>	<ul style="list-style-type: none"> <li>• Passionate about sport and the development of young athletes</li> <li>• Committed to safeguarding and promoting the welfare of children</li> <li>• A team player with a flexible and proactive approach to work</li> </ul>	•