



BLOXHAM SCHOOL VACANCY INFORMATION FOR: **INFRASTRUCTURE ENGINEER**

Bloxham School is an independent, co-educational boarding and day school for boys and girls aged 11 to 18 situated in north Oxfordshire. We are proud to boast state-of-the-art facilities for academic work, sport, technology and the arts on a modern, single-site campus. With around 560 students, Bloxham is small enough to ensure that each student receives individual attention, yet large enough to offer every opportunity a school twice its size could deliver. Our flexible approach to boarding responds to the demands of modern family living, with all our students joining us as either boarders, day boarders or day students.



THE VACANCY

Bloxham School is looking to appoint an enthusiastic colleague to join our IT Team. The role will have a primary responsibility for physical IT infrastructure and networking. In addition, the role will perform 1st line IT support for staff and students as required. This is a great opportunity for someone with existing IT infrastructure, network and support experience looking to apply their skills and further develop understanding, across a range of systems.

JOB DESCRIPTION

- Responsible for maintenance of the school IT infrastructure e.g., network patching, resolving cabling issues, updating edge switch configuration, analysing network issues, patching servers, updating firewall configuration, configuring and testing backup and recovery systems
- Install of new IT infrastructure e.g., wireless access points, printers, phones, switches, digital displays, door access control, new virtual server and CCTV.
- Monitor the school network and firewall logs for issues and cyber security threats
- Leading on the cybersecurity of the school infrastructure with guidance from the Director of IT.
- Ability to troubleshoot network, systems and software issues from analysis through to resolution
- To diagnose and explain technical solutions to staff and students in a positive way, thereby ensuring a high level of user experience
- IT support to pupils and staff
- Other IT related tasks as required within a busy school

PERSON SPECIFICATION

Essential Criteria:

- Educated to 'A' Level or equivalent including IT related subject
- 2 years' minimum experience working in infrastructure / network maintenance / IT support role
- A solution focused, can-do attitude
- Experience in providing a positive and timely user experience in response to IT issues and requests
- Good understanding of core networking concepts including DHCP, VLANs, DNS
- Knowledge of Azure VM
- Experience with the use, management and support of Microsoft 365 platforms
- Strong communication and interpersonal skill
- A solution focused, can-do attitude
- Willingness to work out of hours when severe issues experienced or for planned outages

Desirable Criteria:

- ITIL foundation qualification
- Experience of working in an educational environment
- Experience with
 - Cisco Meraki network equipment
 - Fortinet firewalls and switching
- Experience of Azure Virtual Server hosting
- Experience in Sophos Central (MDR)
- Experience using Microsoft Intune and Microsoft Entra/Azure



BENEFITS

- Strong, supportive staff community
- Opportunities for continuous professional development
- Enrolment in the School's defined contribution pension scheme
- Meals and refreshments provided during working hours
- Cycle to Work Scheme
- Access at no charge to the School's sporting, swimming and fitness facilities, including gym and tennis courts
- Free parking on site

KEY INFORMATION

Start Date: ASAP
Accountable to: Head of IT Services
Working Hours: 37.5 hours - 08:30 to 16:30
Term time - Tuesday to Saturday
During School holidays - Monday to Friday
Salary: £23,196
Closing Date: 9am on Monday 26th August 2024

HOW TO APPLY

To apply for this role please complete the Bloxham School support staff application form. Applications will be assessed upon receipt, and we reserve the right to interview and appoint prior to the closing date. Therefore, an early application is strongly advised.

For further information please visit the Bloxham School website. If you have any queries, please contact the HR Department on 01295 724379 or at recruitment@bloxhamschool.com.

SAFEGUARDING

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The School may carry out online searches on shortlisted applicants and all applicants will be required to provide details of their online profile, including social media account names/handles, as part of their application.

The safeguarding responsibilities of the post include:

The post holder's responsibility will include promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/ he comes into contact. The post holder will be required to adhere to and ensure compliance with the School's Child Protection Policy at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, s/he must report any concerns to the School's Designated Safeguarding Lead.

The post is exempt from the Rehabilitation of Offenders Act 1974. The School is therefore permitted to ask job applicants to declare all convictions and cautions on a self- declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.